

Currently, Senior Lecturer at Masinde Muliro University of Science and Technology – School of Arts and Social Sciences, Department of social science Education, an adjunct Lecturer at Pan Africa Christian University and Africa International University; the author of Women and Church Headship book; Ordained Minister with Free Methodist Church-Kenya.; and Founder and Director of Fadhili Community Development Programme. Also, I have been a member of Board of Directors of Nyayo Tea Zones Development Corporation-Government Parastatal.

I have a Doctor of Philosophy Degree in Religion from Masinde Muliro University of Science and Technology, Kakamega County and a master's degree in divinity from Nairobi Evangelical Graduate School of Theology currently the Africa International University, Nairobi County.

Am a trained Board Director in work ethics for both Government and Non-Governmental Institutions having successfully undergone Corporate Governance Training organized by Centre for Corporate Governance; Strategic Leadership and Change management (SCAC/KIA); The Effective Director at Strathmore Business School; Global Associates for Transformational Education by Accrediting Council of Theological Education in Africa; Integrated Education by International Council for Higher Education among many others.

### POSTGRADUATE SUPERVISION

#### 1. PhD

- ✓ PhD Completed 2018: Social Science Education Dept.-Religion Division. Thesis Title: *An Integrated Luo-Maasai Traditional Religious Model to Conflict Resolution: A case Study of Ogwethi-Sigawa, Kenya* (MMUST)

#### 2. MASTERS

- ✓ Masters Completed 2019: Social Science Education Dept.-Religion Division. Thesis Title: *Christianity and Transformation of Adult Criminal Behaviour in Kakamega Main and women Prisons* (MMUST)
- ✓ Masters Completed 2019: Social Science Education Dept.-Religion Division. Thesis Title: *The influence of the Church on Commercial Sex Work in Kakamega town, Kakamega, County* (MMUST)
- ✓ Masters Completed 2018: Social Science Education Dept.-Religion Division. Thesis Title: *Society, Patriarchy and the Church in the Subjugation of the Woman in Worship: The case of trousers in full Gospel Churches Mumias* (MMUST)
- ✓ Masters Completed 2018: Social Science Education Dept.-Religion Division. Thesis Title: *Influence of traditional African Religious Family Values on HIV/AIDS Prevention among the Marama Community of Kakamega County Kenya* (MMUST)
- ✓ Masters Completed 2018: Master of arts in leadership Dept. Thesis Title: *Women Clergy Performance in Church of Christ Kisumu Diocese –Kenya* (PACU)
- ✓ Masters Completed 2017: Master of arts in leadership Dept. Thesis Title: *The effects of Accelerated Christian Education Curriculum on student Character Development: A case of Faith Ventures Christian Academy – Nairobi, Kenya* (PACU)

### EXTERNAL EXAMINATION

- ✓ Master of arts in Religious Studies thesis ***“Influence of Church Initiatives on Community Development: A case of African Inland Church Kapseret Sub-County Uasin Gishu County Kenya”*** – Lidya Jepchirchir –MAS18/60239/15 (Kisii University)- 2021
- ✓ Master of arts in Religious Studies thesis ***“Church Leadership and Its Influence on Membership Growth in the Pentecostal Assemblies of God Church, Kianungu District-Nyamira County”*** – Tengeya Nyakundi Isaac –MAS18/60239/15 (Kisii University)- 2021

- ✓ Master of arts in Religious Studies thesis ***“contribution of worth village banking to economic empowerment of women in salvation army in Bungoma County, Kenya”*** - Philip Kwemboi –C50/CE/28287/2013 (Kenyatta University)- 2018
- ✓ Master of arts in leadership thesis: ***“strategic leadership and its effect on retention of adolescents in the church: a case of the gospel celebration church, Nairobi, Kenya”*** - Grace W. Muriithi (Pan Africa Christian University)-2018

#### **INTERNAL EXAMINATION**

- ✓ Master of arts in Religious Studies thesis ***“The Ababukusu Traditional Widowhood Rites and Effects on Widows in the context of Friends Church in Wstern Kenya”*** - Dinah Nakhungu Wekesa -REL/ G/ 01/2012 (MMUST)-2019
- ✓ Master of arts in Religious Studies thesis ***“Examination of Catholic Church’s Pastoral Management of the practice of single motherland by choice: A case study of Magombe parish Busia in Western Kenya”*** - Emmanuel Barasa Chumbe -REL/ G/ 01/2012 (MMUST)-2015

#### **CURRENT AT THE PUBLISHER**

BOOK CHAPTER: *Female Headship as A Paradigm Shift to Harmonius Sustainable Ecosystem.*  
AFRICAN SUN MeDIA

#### **RESEARCH WORK IN PROGRESS**

##### **A. IRF PORJECTS**

1. Enhancing Resilience against COVID 19 among Border Communities in Busia County, Kenya
2. Union-Management Partnership in the Development of University Education: A case of Masinde Muliro University of Science & Technology, Kenya

##### **B. JOURNAL:**

***“Missiology of African Church in the context of secularization”***-Limuru, Kenya

##### **C. BOOKS:**

1. Free Methodist Church of Kenya: An Audit on Wesleyan Theology.
2. Women influence in Selected World Religious Movements: A Survey of Female Headship
3. Western Chapter Quaker women leadership in United Society of friends’ women, Kenya

## **CONFERENCE PAPERS**

**February 2020 - Paper Presentation:** “African Indigenous Knowledge System: Mother tongue and pertinence on the On-going Discourse on Rape as form of Violence”-MMUST-Kakamega, Kenya.

**September 2019- Conference Paper Presentation:** “Missiology of African Church in the context of secularization”-Limuru, Kenya

**July 2019- Conference Paper Presentation:** “Christianity, gender, and Ecology: Theorizing on Headship as a Paradigm shift to Harmonious Sustainable Ecosystem”-Botswana

**May 2019- Conference Paper Presentation:** “The Nexus between religion and Gender-Teofilo Kisanji University, Mbeya-Tanzania

**June 2016- Conference Paper Presentation:** “Gender Propositions in Religious Movements” 1<sup>st</sup> International conference at Kibabii University, Bungoma-Kenya

**July 2014-PhD Thesis:** “Majority without Dominance in Selected Churches of Kakamega County “Masinde Muliro University of Science and Technology. (MMUST)

**August 2010-** “Tools for Identifying Spiritual Gifts” and “Trends in Christian Practice and Worship” Presented at KSCF - National Christian Teachers Conference, Kabaraka University.

**2002 -** “Relevance of Kenya Highlands Bible College Field Programmes: A Case Study of Practical Student Ministry Assignments.”

**June 2001 –** “Single Females in the Church” Presented at Faculty Symposium: Western Fellowship of Theological Colleges

**Feb. 1999 –** “A Christian Approach to Polygamy” Presented at Faculty Symposium: Western Fellowship of Theological Colleges

**June 1994-** “Youth Ministries in the Local Churches of Nairobi Pentecostal Assemblies of God”, Thesis proposal submitted to Nairobi Evangelical Graduate School of Theology

**Field of Study:** Bible, Theology, Religion and Christian Education.

**Courses taught:** Bibliology, Systematic theology, World religions, Ethics, General Studies, Christian Education and Contemporary Religious Thought.

**Administrative duties held:** Board of Directors Member, Acting Principal, Academic Dean, Academic Registrar, Dean of Students, Faculty Representative to College Council, Lecturer, Pastor and Community Development worker.

**Public Speaker:** Pulpit ministries, Symposiums, Conferences, and Seminars (Nationally and International )

## RESUME

### DR. ANGELINE MASITSA SAVALA

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Email: [yanzamasitsa@gmail.com](mailto:yanzamasitsa@gmail.com) OR [asavala@mmust.ac.ke](mailto:asavala@mmust.ac.ke)  
Current Address: P.O. Box 190, Kakamega-50100, KENYA  
Cell-phone: 0722-575010

#### PERSONAL PROFILE

Date of Birth: January 27.  
ID Number: 1853466  
Nationality: Kenyan  
Marital Status: Married  
Religion: Christian  
Languages: English & Kiswahili

#### ACADEMIC BACKGROUND

2018 -2019 Post-Doctoral Studies-Asbury Theological Seminary (ATS)-Wilmore Ky, USA.  
  
2008 - 2014 Doctor of Philosophy in Religion, Masinde Muliro University (MMUST)  
  
1992-1996 Master of Divinity, Africa International University former (NEGST), Also  
Granted Graduate Teacher Diploma, Evangelical Teacher Training Association (ETTA)  
  
1988-1991 Bachelor of Arts in Bible & Theology, Pan Africa Christian University.  
  
1985-1987 Certificate in Religious Education, Nairobi University (Distance Learning).  
  
1984-1988 Diploma in Bible, Pentecostal Bible College.  
  
1977-1980 East Africa Certificate of Education, Ruiru High School.  
  
1972-1976 Kenya Certificate of Primary Education, Lusiola Primary School.  
  
1969-1971 Preparatory Schooling, Thiririka Nursery School.

#### PROFESSIONAL DEVELOPMENT

##### A. SHORT TERM COURSES.

2014 June: The Effective Director (Strathmore Business School)  
  
2012 April/May: Corporate Governance Training (Centre for Corporate Governance)  
  
1998 Sept.-October: Advanced Christian Leadership, Haggai Institute (Maui, USA).  
  
1997 July-August: Ministry to Children (Nairobi Evangelical Graduate School of Theology)  
  
1995 July-August: Introduction to Library Science (NEGST)

1994 Sept.-November: Typing (Nairobi Evangelical Graduate School of Theology).

**B. WORKSHOPS / SEMINARS.**

2021 April, The School of Arts and Social Sciences Curriculum Review-Busia

2020 November. Research Capacity among Academic Members of Staff in MMUST

2020 July. Chatting our research Agenda for the year 2020/2021(African Women in Science & Engineering (AWSE – MMUST – Western Chapter (MMUST)

2019 September. Missiology of African Church in the context of secularization-Limuru, Kenya

2019 August. Interaction of Science, Religion and Culture in Africa: Past, Present and Future (CSAK)

2019 July. Christianity, gender, and Ecology: Theorizing on Headship as a Paradigm shift to Harmonious Sustainable Ecosystem-Botswana

2019 May. The Nexus between religion and Gender-Teofilo Kisanji University, Mbeya-Tanzania

2016 September. Synergetic interaction between Science and Christian Faith (CSAK)

2016 June. Gender Propositions in Religious Movements- 1<sup>st</sup> International conference at Kibabii University, Bungoma-Kenya

2010 December. Developing Comprehensive Christian Education (CPCHEA)

2010 November. Strategic Leadership and Change management (SCAC/KIA)

2009 December. Gender, Theology and HIV & AIDS (EHAIA)

2009 March. Global Associates for Transformational Education (ACTEA)

2005 July. Integrated Education, International Council for Higher Education

2004 June. Ted Ward consultation -Nairobi, (Ward Consultation Series 2004-2006)

2004 March/April. Curriculum & Literature Consultation 2004. (BEST-NEGST)

2003 March & June. Drug & Chemical substance training (NACADA)

1999 November. Child Health Seminar, CIK.

1999 October. World Association for Christian Communication in Theology (WACC)

1998 March. Sponsor Ministry workshop, C.I.K.

1997 November. Accounting, Compassion International Kenya.

1997 June. Program Training, C.I.K

1996 August. First Aid, St. John Ambulance Kenya.

1988- April. School of Evangelism, Pentecostal Assemblies of God - Kenya.

## **EMPLOYMENT/FIELD EXPERIENCE**

A. *Currently* – Senior Lecturer: Masinde Muliro University of Science and Technology  
- Departmental exam coordinator

August 2011 to 2014 Part-time Lecturer: MMUST

September 2012 to date. Part-time Lecturer: Pan Africa Christian University and Africa International University

B. *Friends Theological College, Kaimosi*

August 2006- January 2010: Academic Dean / Lecturer:

June-August 2008: Acting Principal

June-August 2009: Acting Principal

C. *Kenya Highlands Bible College*

January 1999- August 2006: Lecturer / various Administrative duties

September 2004 to August 2006: Faculty Rep to the college Council

October 2001-September 2004: Academic Registrar

September 1999- September 2001: Dean of Students

D. *Ministries with other Organizations*

2017 to date Director, Fadhili Community Development Programme

2015 - 2019- Board of Management, St Theresa Eregi Girls Sec School

2012 - 2018-Director, Press on Community Development Programme

2009 - Sept. 2015 -Board of Directors Member, Nyayo Tea Zones Development Corporation,  
Chairperson, Audit Committee

2009 Sept. -Visitation Team member, Accrediting Consortium for Theological  
Education in Africa (ACTEA)

1998 - 2010: Adjunct Faculty Member, Africa Theological Seminary, Kitale

1996- 2000: Project Management Committee Member/Treasurer, Compassion  
International-Kenya, Ivola Child Development centre.

1998- 1999: Child Development Worker, Compassion Project, Emmanuel  
Children Centre, Kisumu.

1996-1999: Board of Governor (full member), Hobunaka Secondary School.

1995-1997: Faculty member (teacher), Pentecostal Bible College

1992-1995- Children Ministries, Nairobi Evangelical Graduate School of Theology  
- Deaconess, Karen Pentecostal Church.

1993: Regional Trainer (Children Ministries), Pentecostal Assemblies of God.

1991-1992: Faculty member (teacher), Pentecostal Bible College

1988-1991: Sunday school Coordinator, Kahawa P.A.G. Church

1987: Intern Pastor, Kericho P.A.G

D. *Church Minister with Free Methodist Church, Kenya.*

2015 to date- Chairperson, Free Methodist Bible School Board

2010 - 2012-Board of Governors (Academics Rep) FMC Umoja Academy, Lugari

2007 to date – Ordained Minister, Free Methodist Church TransAfrica Conference-Kenya

2005 - 2013 - Vice Chairperson, National Women Ministries, F.M.C.K

2005 -2006- Pastor, Kapsoit Free Methodist Church

2003 - 2007 -Annual Conference Minister, Free Methodist Church Kenya  
2003 - 2014 - National Youth Leader, F.M.C.K  
2001 - 2006 - Teacher, Free Methodist Bible School-Kenya.  
- Board of Governor (Chairperson), Free Methodist Bible School,Kenya  
- Board of Governor (Full member), Light & Life Academy, Kericho  
2001 – 2004: Christian Education Coordinator, Light and Life F.M.Church, Kericho

### **PERSONAL MISSION STATEMENT**

I exist to know God and to make Him known to others as I serve humanity through personal Evangelism, Teaching Ministry, and Leadership Training; that they too may know God, mature in Christ likeness and Disciple others, to take the reins of responsibility and Leadership in the society. (John 12:21...Sir we wish to see Jesus).

### **CAREER OBJECTIVE**

To work in an Institution committed to serving God and society, where I can utilize my skills to advance service to mankind and God's Kingdom as well as reach the goals of the organization.

### **PROFESSIONAL EXPERIENCE /KEY RESPONSIBILITIES**

***Administrative and Teaching Ministries / Church Ministries / Community Development Ministries / Children Ministries detailed as follows:***

#### **I. Administrative & Teaching Ministries**

##### **Currently: Senior Lecturer**

Institution: Masinde Muliro University of Science and Technology, Box 190 Kakamega-50100

Position: Senior Lecturer / Exam Coordinator/Patron, Science and Religion club of Kenya, Mmust Chapter, and Treasurer, UASU Mmust Chapter

##### ***Duties Included:***

- Teach courses as assigned by the Department
- Coordinate Internal and External exam moderation
- Coordinate the printing and administration of exams
- Academic and Research Leader-B.Ed Arts in Religion
- Treasurer, UASU Mmust Chapter

##### **Parttime /Adjunct Lecturer**

Pan Africa Christian University, Box 56875 Nairobi-00200

Africa International University, Box 24686 Karen-00502.

##### **2006 August-2010 January:**

Institution: Friends Theological College, Box 9 Tiriki-50309

Position: Academic Dean / Lecturer

*Duties Included:*

- Administrator: Academic Affairs of College
- Serving on management team
- Managing admissions process
- Designing and maintaining academic calendar
- Supervising faculty, designing and implementing program of faculty development, conducting faculty searches
- Assisting principal to design and implement new academic programs, especially Advanced Diploma and B.Th. degree
- Serving as acting chief operating officer of college when principal is absent
- Teaching one or two courses per term in area of specialty.

**1999-2006:**

Institution: Kenya Highlands Bible College, Box 123 Kericho -20200.

Position: Lecturer, Faculty representative to the college council, Academic Registrar, Dean of Students.

*Duties Included:*

1. Lecturer, 1999-2006 August:

- Teach courses as assigned by the Academic Affairs Office
- Evaluate students on course taught
- Participate in students' activities and chapel services
- Be available to students as academic, spiritual advisor and counselor
- Promote biblical doctrine and prepare students to understand diversity of religious worldview
- Continue personal growth in knowledge, skills and spiritual development.

2. Faculty Rep to the college Council: September 2004 to date.

- Approve the annual budget and the audit reports
- Appoint, transfer or dismiss managerial staff and faculty
- Prescribe the conditions of service that apply to each appointment
- Determine the various academic staff ranks and management staff positions
- Approve regulations regarding academic programmes and student admission

3. Academic Registrar (Curriculum & Student Records Administration) October 2001-September 2004:

- Select Courses for each Term in Consultation with Chairpersons of departments, make faculty assignments, and prepare timetables.
- Study Curricula and methods of instruction used in the College and recommend needed change



- Work with faculty and the Librarian in the selection of Textbooks and other teaching materials
- Provide safe custody of all records pertaining to admissions, registration enrollment and academic grades.
- Direct the admission process
- Prepare, maintain and issue academic transcript

4. Dean of Students: September 1999- September 2001.

- Represented the faculty in the student association meetings
- Oversaw student accommodation and conduct
- Co-coordinated student recreation activities
- Chaired the Student Ministry Assignments

5. Other administrative responsibilities:

- Management Board Member
- Academic Affairs Board Member
- Library Committee -Chairperson
- Student School Ministry Supervisor
- Faculty Symposium Coordinator
- Academic Advisor
- Chairperson: (1999-2001)
  - Spiritual Life Affairs
  - Student Ministries Assignment

**2001 August- to present:**

Institution: Kenya Free Methodist Bible School, P.O. Box 2037 Kericho -20200

Position: Chairperson -2015 to date

Adjunct Teacher – 2001 to 2010

*Duties include:*

- Scheme of work
- Lesson Preparation
- Lesson delivery

**1998 March- to 2010:**

Institution: International Christian Ministries, P.O. Box 1284 Kitale

Position: Adjunct Faculty Member

*Duties included:*

- Scheme of work
- Lesson Preparation
- Lesson delivery

**1995 Sept. - 1997 March.**

Institution: Pentecostal Bible College, P.O. Box 65, Nyang'ori

Position: Teacher, Faculty Library Representative, Dean of Women

Duties included: -

1. Teacher.

- Attend chapel and special services held for the students.
- Involvement in the spiritual leadership of the students.
- Lead a counselling group as well as counselled on individual basis based on special needs arise.
- Take adequate time to prepare for class time.
- Responsible for the proper examining of the students within the course(s) taught.

2. Faculty Library Representative.

- Ordering new titles for Library, for teachers, and for graduands.
- General oversight of the running of the Library.

3. Dean of Women

- Ensuring that the social, academic, and spiritual welfare of the students are maintained at a high level and the harmony is maintained among the students.
- Work with the prefects to help the students set up weekly meetings for Bible study, prayer meetings and problem discussion/solving.
- Orientation of the new students of campus life.

**1991 April-1992 Aug.**

Institution: Pentecostal Bible College, P.O. Box 65 Nyangori

Position: Teacher

*Duties: as stated above.*

II. Church Ministries: Ministry Involvement

**Currently:** Organization: Free Methodist Church, Kenya. P. O. Box 76229 Nairobi – 00508

Position: Annual Conference Minister.

*Duties Include:*

- Pastor FM Church –Transafrica Conference: Overseeing Spiritual and Temporal interests of the Church, receiving and discipling members according to the Book of Discipline, and other duties as may be assigned by the Parish and District councils.
- Coordinated various ministries
  1. Youth Ministries F.M.C.K on National level as the Youth Leader.
  2. Women Ministries on national level as the Vice Chairperson.

**2015 to date:** - Member of FMCK Board of Administration (BOA)

- Chairperson, Free Methodist Bible School, Kenya
- Board of Management Member, Dr. Buchonyori Boys High School, Soy

**2014 to date:** Parish Leader, Kakamega Parish / Pastor Shanjetso FM Church:

- Overseeing three Local Churches forming the Kakamega Parish
- Overseeing Spiritual and Temporal interests of the Church,
- Receiving and discipling members according to the Book of Discipline,
- Other duties as may be assigned by the District council

**2012 to date:** Lead Pastor Shanjetso FM Church:

- Overseeing Spiritual and Temporal interests of the Church,
- Receiving and discipling members according to the Book of Discipline

**2006-2013:** Pastor Musunji FM Church:

- Overseeing Spiritual and Temporal interests of the Church,
- Receiving and discipling members according to the Book of Discipline,
- Other duties as may be assigned by the Parish council

**2004-2006:** Pastor Kapsoit FM Church:

- Overseeing Spiritual and Temporal interests of the Church,
- Receiving and discipling members according to the Book of Discipline,
- Other duties as may be assigned by the Parish council

**2001 to present:** - Teacher, Kenya Free Methodist Bible School.

- Board of Governor (Chairperson), Free Methodist Bible School, Kenya  
Light and life Academy School
- Board of Governor (Chairperson: Executive Finance Board), Light & Life Academy, Kericho

**2001 – 2004:** Organization: Light & Life Free Methodist Church,

P. O. Box 2037 Kericho – 20200 Kenya

Position: Christian Education Director

*Duties included:*

- Working in conjunction with the Sunday School Coordinator, men's leader, women's leader, and youth leader in overseeing and planning for the activities of the specific groups.
- Making recommendations to the council for the implementations of new programs, cessation programs, or change of programs (substituting)
- Planning for Christian Education Seminars in the Church
- Promoting the growth of the Church through Christian Education programs and ministries
- Representing all Christian Education ministries to the Church council

**1985 to present:** Church Educational ministries

Involvement in Christian Educational ministries: Adult, Youth and Children Ministries at the local level, regional level as well as at the national level.

*Duties include activities such as:*

- Setting T.Y. Quiz (Bible questions) for Teens,
- Coordinating Sunday programs,
- Being a special speaker in many conferences, Youth retreat, local Assemblies, schools,
- Launching junior churches.

### **1993-1995**

Organization: Karen Pentecostal Church.

Position: Deaconess:

*Duties Included:*

- Worship team organizer
- Service Programs Leader
- Treasurer

## **III. Community Development Ministries**

### **2017 to date**

Organization: Fadhili Community Development Programme

P.O. Box 4-50317, Chavakali

Position: Director

Duties Include:

- Providing the overall Leadership
- Determining the purpose, values, and org's strategy
- Providing oversight and guidance to senior management
- Approving and reviewing overall structure, policies and business strategies
- Identifying key risk areas and key performance indicators

### **2016 to date**

Organization: Universities' Academic Staff Union

Masinde Muliro University of Science and Technology Chapter

P.O. Box 1940-50100, Kakamega

Position: Held the position of Committee Member /Trustee and currently Treasurer

Duties Include:

- Receive, record and deposit all dues and other income in the name of the chapter
- Maintain all the financial records of the Chapter
- Arrange for annual independent audit of the chapter finances
- Overseeing all the funds and other union Assets
- Preparation of trustee reports to Annual General Meeting

### **2012 -2018**

Organization: Press On Community Development Programme

P.O. Box 19-50317, Chavakali

Position: Director

Duties Include:

- Providing the overall Leadership
- Determining the purpose, values, and org's strategy
- Providing oversight and guidance to senior management
- Approving and reviewing overall structure, policies and business strategies

- Identifying key risk areas and key performance indicators

## **2009 –2015**

Organization: Nyayo Tea Zones development Corporation,

P.O. Box 48552 – 00100, Nairobi

Position: Board of Directors Member

Duties Include:

- Giving leadership and setting direction of the Corporation
- Providing oversight and guidance to the senior management
- Approving and reviewing overall business strategies, significant policies and structures
- Identifying key risk areas and key performance
- Being responsible for the proper management of the affairs of the state corporation
- Being accountable for the moneys, the financial business and the management of the state corporation
- Chairperson; Audit Committee
- Managing and fostering the development of tea growing and forest conservation in the Nyayo Tea Zones

## **2009 September**

Organization: Accrediting Council for Theological Education In Africa

P.O. Box 250100 Ndola, Zambia or 7900, Charlotte NC 28241, USA

Position: Visitation Team Member

Duties Included ACTEA Accreditation Services at EGST

- Checking the accuracy of the information contained in the Self-Evaluation Report
- Inspecting those features, documents, and facilities of the institution which, while relevant to the ACTEA standards, could not be, or were not required to be, presented in the Self-Evaluation Report
- Forming considered impressions on such intangible factors as staff commitment, academic quality, spiritual tone, and general morale
- Developing specific evaluative judgments concerning the strengths and weaknesses of institution and specific recommendations for improvement
- Making a recommendation to ACTEA regarding the accreditation of the institution

## **2005**

Organization: LISVO International, P.O. Box 1171 Karen 00502 Nairobi

Position: Honorary Member

*Duties included:*

- Publicizing LISVO
- Sourcing for funds and donations in any Kind-form from within and without
- Attending LISVO meetings from time to time

## **1996 June – 2000**

Organization: Ivola Child Development Centre (K.E. 360), P.O. Box 96, Jebrok.

Position: Project management committee member/Treasure.

*Duties included:*

- Planning, organizing, directing, staffing and Controlling
- Monitoring of the expenditure constantly to be sure it remains in accordance to budget plan.
- Supervision of the project workers with special focus in bookkeeping

1. Numbered vouchers and receipts are created for all transactions.
  2. Financial books and records are organized and neat.
  3. All accounting functions are done on a timely basis.
- Mobilizing and facilitating Parents/ Community's Ideas towards development and sustainability.
  - Setting-up a Library for the Children and the community at Large.
    1. Accession
    2. Classification
    3. Catalogue

**1998 -Jan. 1999:** Child Development Worker

Organization: Emmanuel Children Centre (K.E. 321), Box 1933 Kisumu

Position: Social Worker

*Duties included:*

1. Working on Child Sponsor Ministry
  - Letter writing and records
  - Child update records
  - Home/school visitation
  - Health reports/records
  - School performance reports/records
2. Implementing Saturday Activities
  - Facilitating Devotions
  - Remedial coaching
  - Helping in skills training
3. Working on Financial Transactions
  - Support gift disbursement recording
  - Monthly budgets/monthly return reports done on a timely basis
  - Entering the journal all the accounting functions.
    - Voucher/Receipt filing
4. Office Management
  - Monitoring of the project tools
  - Correspondence of memos
  - Doing office filing

#### **IV. Ministry to Children**

**1992 Sept.- July 1995**

Institution: Nairobi Evangelical Graduate School of Theology (NEGST),

P.O. Box 24686 Nairobi.

Position: Sunday school Teacher

*Duties included:*

- Scheme of work
- Lesson Preparation

- Lesson Delivery
- Children visitation (being available and being prepared)

### **1993**

P.A.G. Regional Sunday school Seminars Training

Position: Assistant Trainer.

*Duties included:*

- Traveling across P.A.G. churches in Kenya, creating awareness of the importance of a child and how to invest in such.

### **1988-1991**

Organization: Kahawa P.A.G. Church, Nairobi.

Position: Sunday school Coordinator

*Duties included*

- Recruiting and training teachers
- Planning the schedule
- Organizing the teachers' retreats
- Organizing children's activities (i.e. picnics, rallies, fellowships with other groups)

### **1987 Sept.-Dec.**

Organization: Kericho P.A.G. Church, P.O. Box 380, Kericho.

Position: Intern Pastor

*Duties Included:*

- Involved in many areas of ministry under the supervision of the Senior Pastor.
- Completed assignments required by the P.A.G.
- Attended official committee meetings as an observer.

### **OTHER SKILLS**

Organizational skills, Supervisory skills, Interpersonal skills, Communication skills, Leadership and Team building skills

*Page last updated on July 1<sup>st</sup> 2021*