



MASINDE MULIRO UNIVERSITY OF SCIENCE AND TECHNOLOGY

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Office of the Deputy Vice Chancellor (Administration & Finance)

INTERNAL ADVERT FOR THE POSITIONS OF PROFESSOR, ASSOCIATE PROFESSOR AND SENIOR LECTURER FOR THE 2023/2024 FINANCIAL YEAR

In pursuit of its mission to provide excellent University education, training and research through integrating science, technology and innovation into quality programmes to suit the needs of a dynamic world, Masinde Muliro University of Science & Technology invites internal candidates who have attained the required promotion milestones to apply for consideration for Career Progression in the following positions.

S.No	Position	Grade	Advert Reference
1.	Professor	XV	AC/01/07/23
2.	Associate Professor	XIV	AC/02/07/23
3.	Senior Lecturer	XIII	AC/03/07/23

1) PROFESSOR - GRADE XV

a) Job Purpose

This position is responsible for teaching and supervision of postgraduate and undergraduate students as well as undertaking research that influences theory and practice in a given field.

b) Job Description

The Professor responsibilities shall include:-

- i) Undertaking teaching at undergraduate and graduate levels in area of specialization as allocated by the Chair of the Department;
- ii) Developing learning materials for knowledge dissemination on a variety of platforms;
- iii) Conducting research and producing publications or other research outputs;
- iv) Participating and writing of research winning grant proposals to enhance university research funds;
- v) Supervising undergraduate and postgraduate research;
- vi) Contributing to the development, planning and implementation of quality curriculums;
- vii) Participating in departmental and School seminars aimed at sharing research outcomes and building multi-disciplinary collaborations within and outside the department;
- viii) Participating in the development , administration and managing of examinations in the University;

- ix) Participating and providing technical expertise in departmental, School and University wide committees;
- x) Providing guidance and counselling of students;
- xi) Participating in community outreach activities;
- xii) Assessing students on teaching and industrial attachment;
- xiii) Providing mentorship to both students and staff in the Department or School;
- xiv) Attending and participating in research conferences and seminars; and
- xv) Any other duties as assigned from time to time by the Chairperson of Department.

c) Job Specification

Minimum requirements:-

- i) An earned PhD from a recognized University with four (4) years' experience since last appointment as Associate Professor;
- ii) Published at least five (5) publications in credible and refereed journals OR two (2) University level books since last appointment;
- iii) Supervised at least six (6) postgraduate students to completion, two (2) of which must be PhDs since last appointment OR a cumulative of fifteen (15) Master students for those in Health Science, Engineering and ICT fields;
- iv) Registered with at least one (1) professional body where applicable;
- v) Must demonstrate evidence of having attracted Research Funds/Development Funds; and
- vi) Must demonstrate evidence of active community outreach/engagement.

2) ASSOCIATE PROFESSOR – GRADE XIV

a) Job Purpose

This position is responsible for teaching and supervision of postgraduate and undergraduate students as well as undertaking research that influences theory and practice in a given field.

b) Job Description

The Associate Professor responsibilities shall include:-

- i) Undertaking teaching at undergraduate and graduate levels in area of specialization as allocated by the Chair of the Department;
- ii) Developing learning materials for knowledge dissemination on a variety of platforms;
- iii) Conducting research and producing publications or other research outputs;
- iv) Participating and writing of research winning grant proposals to enhance university research funds;
- v) Supervising undergraduate and postgraduate research;
- vi) Contributing to the development, planning and implementation of quality curriculums;
- vii) Participating in departmental and School seminars aimed at sharing research outcomes and building multi-disciplinary collaborations within and outside the department;
- viii) Participating in the development , administration and managing of examinations in the University;
- ix) Participating and providing technical expertise in departmental, School and University wide committees;
- x) Providing guidance and counselling of students;
- xi) Involvement in community outreach activities;
- xii) Assessing students on teaching and industrial attachment;

- xiii) Providing mentorship to both students and staff in the Department or School;
- xiv) Attending and participating in research conferences and seminars; and
- xv) Any other duties as assigned from time to time by the Chairperson of Department.

c) Job Specification

Minimum requirements:-

- i) An earned PhD from a recognized University OR a Master's Degree with subspecialty experience for at least three (3) years for those in Health Sciences, Engineering and ICT;
- ii) Three (3) years' experience since last appointment as Senior Lecturer;
- iii) Published at least four (4) publications in credible and refereed journals OR one (1) University level book since last appointment as Senior Lecturer;
- iv) Supervised at least four (4) postgraduate students to completion, two (2) of which must be PhDs since last appointment OR three (3) postgraduate students to completion, one (1) of which must be PhD for special cases OR a cumulative total of eight (8) Master students for Health Sciences, Engineering and ICT;
- v) Registered with at least one (1) professional body where applicable;
- vi) Must demonstrate evidence of having attracted Research funds/Development Funds; and
- vii) Must demonstrate evidence of active community outreach/engagement.

3) SENIOR LECTURER - GRADE XIII

a) Job Purpose

This position is responsible for teaching and supervision of postgraduate and undergraduate students as well as undertaking research that influences theory and practice in a given field.

b) Job Description

The Senior Lecturer responsibilities shall include:-

- i) Undertaking teaching at undergraduate and graduate levels in area of specialization as allocated by the Chair of the Department;
- ii) Developing learning materials for knowledge dissemination on a variety of platforms;
- iii) Conducting research and producing publications or other research outputs;
- iv) Participating and writing of research winning grant proposals to enhance university research funds;
- v) Supervising undergraduate and postgraduate research;
- vi) Contributing to the development, planning and implementation of quality curriculums;
- vii) Participating in departmental and School seminars aimed at sharing research outcomes and building multi-disciplinary collaborations within and outside the department;
- viii) Participating in the development , administration and managing of examinations in the University;
- ix) Participating and providing technical expertise in departmental, School and University wide committees;
- x) Providing guidance and counselling of students;
- xi) Involvement in community outreach activities;
- xii) Assessing students on teaching and industrial attachment;
- xiii) Providing mentorship to both students and staff in the Department or School;
- xiv) Attending and participating in research conferences and seminars; and

xv) Any other duties as assigned from time to time by the Chairperson of Department.

c) Job Specification

Minimum requirements:-

- i) An earned PhD degree from a recognized University **OR** a Master's Degree for those in Health Sciences, Engineering and ICT;
- ii) At least three (3) years teaching experience as a Lecturer or Six (6) years in industry **OR** for Health Sciences four(4) years teaching experience at the University level as a Lecturer or eight years in industry;
- iii) Published at least four (4) publications in credible and refereed journals since last appointment as Lecturer **OR** must have designed and supervised two(2) projects costing at least KES 200 Million each;
- iv) Supervised at least three (3) postgraduate students to completion since last appointment **OR** at least one(1) post graduate student to completion and two(2) in progress for those in Health Science, Engineering and ICT;
- v) Be registered with at least one (1) professional body where applicable;
- vi) They should show evidence of participation in community service; and
- vii) Must demonstrate evidence of active community outreach/engagement.

Application procedure:

Each application should be accompanied by a detailed curriculum vitae and certified copies of relevant academic and professional certificates, testimonials and other relevant supporting documents. Applicants should also provide names, telephone numbers and contact addresses of three (3) referees.

Note:

1. Those who had earlier applied for the positions of Professor and Associate Professor are required to re-apply.
2. Internal promotion opportunities for other academic positions as well as non-academic positions will be advertised in September 2023 after Council approval.

All applications shall clearly specify the position applied for by indicating the advert reference number on the envelope and submit in one (1) hard copy to the address below. A soft copy in **RUNNING PDF FORMAT** should be send to internalpromotionsac2023@mmust.ac.ke so as to reach us on or before **10th August, 2023** at close of business.

Deputy Vice Chancellor (Administration & Finance)
Masinde Muliro University of Science and Technology
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KAKAMEGA

MMUST IS AN EQUAL OPPORTUNITY EMPLOYER, PERSONS WITH DISABILITIES AND FEMALE GENDER ARE ENCOURAGED TO APPLY

MMUST does not levy any fee in the processing, recruitment selection of applicants
The University reserves the right not to make any appointments at any stage of the recruitment exercise.