



**MASINDE MULIRO UNIVERSITY OF SCIENCE AND TECHNOLOGY
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Office of the Deputy Vice Chancellor (Administration & Finance)

VACANCIES

In pursuit of its mission to provide excellent University education, training and research through integrating science, technology and innovation into quality programmes to suit the needs of a dynamic world, Masinde Muliro University of Science & Technology invites applications from suitably qualified candidates for the following vacant positions.

Designation	Advert Ref	Posts	Area of Specialisation/Operation
ACADEMIC POSITIONS			
1.0 SCHOOL OF MEDICINE			
a) DEPARTMENT OF BIOCHEMISTRY			
Professor	AC/01/01/19	1	Biochemistry
Associate Professor	AC/02/01/19	1	Biochemistry
Tutorial Fellow	AC/03/01/19	1	Biochemistry
b) DEPARTMENT OF HUMAN ANATOMY			
Associate Professor	AC/04/01/19	1	Human Anatomy/Surgery
Lecturer	AC/05/01/19	2	Human Anatomy/Surgery
Tutorial Fellow	AC/06/01/19	1	Human Anatomy
c) DEPARTMENT OF PHYSIOLOGY			
Professor	AC/07/01/19	1	Physiology/Internal Medicine
Lecturer	AC/08/01/19	2	Physiology/Internal Medicine
Tutorial Fellow	AC/09/01/19	2	Physiology
2.0 SCHOOL OF PUBLIC HEALTH, BIOMEDICAL SCIENCES AND TECHNOLOGY			
a) DEPARTMENT OF HEALTH PROFESSIONS EDUCATION			
Lecturer	AC/10/01/19	6	Medical Education/Physiotherapy/Clinical Medicine
Tutorial Fellow	AC/11/01/19	6	Medical Education/Clinical Medicine
b) DEPARTMENT OF MEDICAL LABORATORY SCIENCES			
Lecturer	AC/12/01/19	4	Medical Laboratory Sciences [Clinical Chemistry, Haematology, Microbiology, Histopathology]
Tutorial Fellow	AC/13/01/19	4	Medical Laboratory Sciences [Clinical Chemistry, Haematology, Microbiology, Histopathology]
c) DEPARTMENT OF PUBLIC HEALTH			
Lecturer	AC/14/01/19	1	Public/Environmental Health
Tutorial Fellow	AC/15/01/19	2	Public/Environmental Health
3.0 SCHOOL OF ENGINEERING AND BUILT ENVIRONMENT			
a) DEPARTMENT OF ELECTRICAL AND COMMUNICATION ENGINEERING			
Professor	AC/16/01/19	1	Electrical & Communication Engineering
Associate Professor	AC/17/01/19	1	Electrical Heavy Current
Senior Lecturer	AC/18/01/19	2	Light Current/Heavy Current
Lecturer	AC/19/01/19	4	Light Current/Heavy Current

Designation	Advert Ref	Posts	Area of Specialisation/Operation
Tutorial Fellow	AC/20/01/19	2	Light Current/Heavy Current
b) DEPARTMENT OF MECHANICAL AND INDUSTRIAL ENGINEERING			
Senior Lecturer	AC/21/01/19	3	Applied Mechanics and Material Science/Engineering Design/Thermofluids/Manufacturing and Industrial Engineering
Lecturer	AC/22/01/19	3	Applied Mechanics and Material Science/Engineering Design/Renewable Energy and Biofuels/Manufacturing and Industrial Engineering
Tutorial Fellow	AC/23/01/19	2	Engineering Design/Renewable Energy and Biofuels
c) DEPARTMENT OF CIVIL AND STRUCTURAL ENGINEERING			
Associate Professor	AC/24/01/19	1	Transportation and Highway Engineering/Foundations and Geotechnical Engineering
Senior Lecturer	AC/25/01/19	2	Structural Engineering/ Transportation and Highway Engineering/Foundations and Geotechnical Engineering/Public Health and Environmental Engineering
Lecturer	AC/26/01/19	4	Survey Engineering / Traffic and Transportation Engineering/ Public Health and Environmental Engineering/ Foundations and Geotechnical Engineering/Construction Management/Water Resource Engineering
Tutorial Fellow	AC/27/01/19	2	Any area in Civil and Structuring Engineering.
4.0 SCHOOL OF NURSING, MIDWIFERY AND PARAMEDICAL SCIENCES			
DEPARTMENT OF REPRODUCTIVE HEALTH, MIDWIFERY AND CHILD HEALTH			
Lecturer	AC/28/01/19	3	Midwifery/Maternal Child Health (Neonatal Paediatric) Nursing
Tutorial Fellow	AC/29/01/19	2	Midwifery/Maternal Child Health (Neonatal Paediatric) Nursing
DEPARTMENT OF CLINICAL NURSING AND HEALTH INFORMATICS			
Lecturer	AC/30/01/19	3	Medical Surgical /Oncology and Palliative Care/Forensic Nursing
Tutorial Fellow	AC/31/01/19	2	Critical /Oncology and Palliative Care/Forensic Nursing
DEPARTMENT OF NURSING RESEARCH, EDUCATION AND MANAGEMENT			
Professor	AC/32/01/19	1	Nursing
Associate Professor	AC/33/01/19	1	Nursing
Senior Lecturer	AC/34/01/19	2	Nursing
Lecturer	AC/35/01/19	2	Nursing
Tutorial Fellow	AC/36/01/19	2	Nursing
DEPARTMENT OF PARAMEDICAL SCIENCES			
Senior Lecturer	AC/37/01/19	2	Dental Health Nursing/Dental Surgery/Oral Health/Paramedic Science/Trauma Medicine
Lecturer	AC/38/01/19	2	Dental Health Nursing/Dental Surgery/Oral Health/Paramedic Science/Trauma Medicine
Tutorial Fellow	AC/39/01/19	2	Dental Health Nursing/Dental Surgery/Oral Health/Paramedic Science/Trauma Medicine
NON ACADEMIC POSITIONS			
1.0 SCHOOL OF MEDICINE			
Senior Principal Technician	AD/01/01/19	2	Biochemistry, Physiology
Technologist I	AD/02/01/19	1	Anatomy
Technologist II	AD/03/01/19	2	Anatomy, Physiology
2.0 SCHOOL OF PUBLIC HEALTH, BIOMEDICAL SCIENCES AND TECHNOLOGY			
Clinical Instructor	AD/04/01/19	4	Bachelors in Physiotherapy, Clinical Medicine.
Senior Technician III	AD/05/01/19	3	Bachelors/HND in Medical Laboratory Sciences [Clinical Chemistry, Microbiology, Histopathology, Medical Biotechnology]
Technician II	AD/06/01/19	2	Ordinary Diploma in Medical Laboratory Technology
3.0 SCHOOL OF NURSING, MIDWIFERY AND PARAMEDICAL SCIENCES			
Clinical Instructor	AD/07/01/19	2	Advanced Emergency Medical Technology
4.0 LEGAL OFFICE [RE – ADVERTISEMENT]			
Legal Officer	AD/08/01/19	1	Law
5.0 SCHOOL OF ENGINEERING AND BUILT ENVIRONMENT			
Principal Technician I	AD/09/01/19	1	Plant /Production Engineering
Senior Technician III	AD/10/01/19	1	Plant /Production Engineering
Technician III	AD/11/01/19	2	Water Resources Laboratory[Housing Hydraulics & Public Health Engineering, Soil & Highway, Concrete and Structure
6.0 DEPARTMENT OF FINANCE			
Deputy Finance Officer	AD/12/01/19	1	Operations
Deputy Finance Officer	AD/13/01/19	1	Planning and Financial Reporting
Senior Accountant	AD/14/01/19	1	Student Finance

Designation	Advert Ref	Posts	Area of Specialisation/Operation
Senior Accountant	AD/15/01/19	1	Planning and Budgeting
Senior Accountant	AD/16/01/19	1	Financial Reporting
Senior Accounts Assistant I	AD/17/01/19	5	Bank Reconciliation
7.0 DEPARTMENT OF PROCUREMENT			
Procurement/Supplies Officer II	AD/18/01/19	1	Procurement/Supplies Management
Assistant Procurement/Supplies Officer I	AD/19/01/19	2	Procurement/Supplies Management
Assistant Procurement/Supplies Officer II	AD/20/01/19	2	Procurement/Supplies Management
Procurement/Supplies Assistant I	AD/21/01/19	4	Procurement/Supplies Management
7.0 DIRECTORATE OF OPEN AND DISTANCE E – LEARNING (ODEL)			
E-Learning Learner Support Specialist	AD/22/01/19	1	E- Learning Administration, Module/Self Instructional material Development
E-Learning Instructional Material Designer	AD/23/01/19	1	E- Learning Administration, Module/Self Instructional material Development
E-Learning Multimedia Specialist	AD/24/01/19	1	E- Learning Administration, Module/Self Instructional material Development

CRITERIA FOR APPOINTMENT

ACADEMIC STAFF

Professor Scale XV

Applicants should have an earned PhD or equivalent degree qualification in the relevant area from an accredited and recognized University; at least three (3) years teaching and research experience since being appointed Associate Professor. In addition, they must have accumulated a minimum of sixty (60) equivalent publication points since attaining position of Associate Professor of which at least forty (40) should be from refereed scholarly journals; supervised a minimum of five (5) postgraduate students to completion, including at least two (2) at doctoral level and attracted research or development funds as an Associate Professor, he/she should also be registered with relevant professional body with current practicing license (where applicable).

Successful applicants will be expected to provide academic leadership in the department by teaching both undergraduate and postgraduate courses in their areas of specialization, supervise postgraduate students, initiate and carry out research and participate in community service.

Associate Professor Scale XIV

Applicants should have an earned PhD or equivalent degree qualification in the relevant area from an accredited and recognized University; at least three (3) years teaching and research experience since being appointed Senior Lecturer or equivalent. In addition, they must have accumulated a minimum of forty eight (48) equivalent publication points since attaining position of Senior Lecturer or equivalent of which at least thirty two (32) should be from refereed scholarly journals; supervised a minimum of four (4) postgraduate students to completion, including at least one (1) at doctoral level and attracted research or development funds as a Senior Lecturer or equivalent, he/she should also be registered with relevant professional body with current practicing license (where applicable).

Successful applicants will be expected to provide academic leadership in the department by teaching both undergraduate and postgraduate courses in their areas of specialization, supervise postgraduate students, initiate and carry out research and participate in community service.

Senior Lecturer Scale XIII

Applicants should have an earned PhD or equivalent degree qualification (or a master's degree qualification in special cases) in the relevant area from an accredited and recognized University; at least three (3) years teaching experience at University level since being appointed Lecturer or six (6) years research/industry experience. In addition, they must have accumulated a minimum of thirty two (32) equivalent publication points since attaining Lecturer or equivalent of which at least twenty four (24) should be from refereed scholarly journals; supervised a minimum of three (3) postgraduate students to completion as a lecturer or equivalent and also be registered with relevant professional body with current practicing license (where applicable).

Successful applicants will be expected to provide academic leadership in the department by teaching both undergraduate and postgraduate courses in their areas of specialization, supervise postgraduate students, initiate and carry out research and participate in community service.

Lecturer Scale XII

Applicants should have an earned PhD or equivalent degree qualification in the relevant field from an accredited and recognized University; and be registered or registerable with the relevant professional body (where applicable) **OR** A Master's degree in the relevant field from an accredited and recognized University (in special cases) with at least three (3) years teaching experience at University level or in research or in industry; and a minimum of twenty four (24) publication points, of which at least sixteen (16) should be from refereed journals papers; and registered with relevant professional body with current practicing license (where applicable).

Successful applicants will be expected to teach both undergraduate and diploma courses in their areas of specialization, supervise students, initiate and carry out research and participate in community service.

Tutorial Fellow Scale XI

Applicants must possess a Bachelor's degree and a Master's degree qualification from an accredited and recognized University in the relevant field; be registerable for a Doctor of Philosophy or equivalent Doctoral Degree qualification; and be registered with relevant professional body with current practicing license (where applicable).

Successful applicants will be expected to teach both undergraduate and diploma courses in their areas of specialization, help their peers to initiate and carry out research and participate in community service. They shall eventually be expected to complete their PhD studies within specified period.

NON ACADEMIC STAFF

Senior Principal Technician Scale XIII - AD/01/01/19 – 2 Posts

Applicants must possess a Master's Degree and Diploma in the relevant field with nine (9) years working experience, three (3) of which must be at the level of Principal Technician Scale XII or its equivalent. In addition, they must be a member of a recognized professional body with a current practicing license and ICT Competent.

Technologist I Scale IX - AD/02/01/19 – 1 Post

Applicants must possess a Bachelor's Degree and Diploma in the relevant area with three(3) years working experience as Senior Technician grade VIII **OR** Higher National Diploma in relevant area with six(6) years working experience, three(3) of which must be at the level of a technician scale VIII **OR** Diploma in relevant area with twelve(12) years working experience three(3) of which must be at the level of Technician Scale VIII or its equivalent. In addition, they must be a member of a recognized professional body with a current practicing license and ICT Competent. Successful candidates will be required to among other responsibilities assist and support teaching staff in supervising students during practical exercises and manning the laboratories.

Technologist Ii Scale VIII - AD/03/01/19 – 2 Posts

Applicants must possess a Bachelor's Degree and Diploma in the relevant area **OR** Higher National Diploma in relevant area with three(3) years working experience **OR** Diploma in relevant area with nine(9) years working experience, three(3) of which must be at the level of Technician Scale VII or its equivalent. In addition, they must be a member of a recognized professional body with a current practicing license and ICT Competent. Successful candidates will be required to among other responsibilities assist and support teaching staff in supervising students during practical exercises and manning the laboratories.

Clinical Instructor Scale VIII - AD/04/01/19 ~ - 4 Posts - AD/07/01/19 – 2 Posts

Applicants must possess a Bachelor's Degree in physiotherapy/clinical medicine/paramedic Science from a recognized University with at least three (3) relevant work experience. Those with HND in addition to Bachelor's Degree will have an added advantage. In addition, they must be in possession of current practicing license and members of a recognized relevant professional bodies such as PCK and COC and should ICT Competent. Successful candidates will be required to among other responsibilities assist and support teaching staff in supervising students during practical exercises and manning the laboratories.

Senior Technician III Scale VIII - AD/05/01/19 – 3 Posts

Applicants must possess a Bachelor's Degree and Diploma in the relevant area **OR** Higher National Diploma in relevant area with three(3) years working experience **OR** Diploma in relevant area with nine(9) years working experience, three(3) of which must be at the level of Technician Scale VII or its equivalent. In addition, they must be a member of a recognized professional body with a current practicing license and ICT Competent. Successful candidates will be required to among other responsibilities assist and support teaching staff in supervising students during practical exercises and manning the laboratories.

Technician II Scale VI - AD/06/01/19 – 2 Posts

Applicants must possess a Diploma in relevant area with nine (9) years working experience, three (3) of which must be at the level of Technician Scale V or its equivalent. In addition, they must be a member of a recognized professional body with a current practicing license and ICT Competent. Successful candidates will be required to among other responsibilities assist and support teaching staff in supervising students during practical exercises and manning the laboratories.

Legal Officer Scale XII - AD/08/01/19 (Re Advertisement) – 1 Post

Applicants must possess a Master's Degree in Law/Legal Studies with 6 years relevant working experience in a busy comparable organization. Those in possession of a Bachelors degree in the specified area and a Postgraduate Diploma in Law/Legal Studies with 9 years relevant working experience may apply. Those with evidence of Admission as an Advocate of the High Court of Kenya and registration as Commissioner for Oath with a current practicing certificate in addition to registration with the Law Society of Kenya will have an added advantage.

Principal Technician I Scale XII - AD/09/01/19 – 1 Post

Applicants must possess Master's Degree and Diploma in the relevant field with six (6) years working experience, three (3) of which must be at the level of Principal Technician II Scale XI or its equivalent. In addition, they must be a member of a recognized professional body with a current practicing license and ICT Competent. Successful candidates will be required to among other responsibilities assist and support teaching staff in supervising students during practical exercises and manning the laboratories.

Senior Technician III Scale VIII - AD/10/01/19 – 1 Post

Applicants must possess a Bachelor's Degree and Diploma in the relevant area **OR** Higher National Diploma in relevant area with three(3) years working experience **OR** Diploma in relevant area with nine(9) years working experience, three(3) of which must be at the level of Technician Scale VII or its equivalent. In addition, they must be a member of a recognized professional body with a current practicing license and ICT Competent. Successful candidates will be required to among other responsibilities assist and support teaching staff in supervising students during practical exercises and manning the laboratories.

Technician III Scale V - AD/11/01/19 – 2 Posts

Applicants must possess a Diploma in Water resource, housing hydraulics & Public Health Engineering, Soil & Highway, Concrete and structure Certificate with 6 years working experience as laboratory Assistant Scale 4 or its equivalent. He/she should be registered/registrable with a professional body and be ICT Competent

Deputy Finance Officer (Operations) Scale XIV - AD/12/01/19 – 1 Post

Applicants must possess a Masters Degree in Finance, Accounting or Economics and CPA Part III with 12 years working experience 3 of which as Senior Accountant Scale 13 or its equivalent and registered by a recognized professional body in addition to having competence in Accounting softwares.

Reporting to Finance officer, successful applicants will among others be expected to supervise all financial and administrative operations in student finance section including management of cash/revenue /creditors and payables; production of timely revenue and expenditure reports, offering mentorship and guidance to staff; Participating in preparation of annual financial statement/reports; external Audit Facilitation; Tax and other statutory compliance; championing Risk Management; Carrying out internal control reviews and Supervision of all Income Generation Unit revenue activities among other.

Deputy Finance Officer (Planning and Financial Reporting) Scale XIV - AD/13/01/19 – 1 Post

Applicants must possess a Masters Degree in Finance, Accounting or Economics and CPA Part III with 12 years working experience 3 of which as Senior Accountant Scale 13 or its equivalent and registered by a recognized professional body in addition to having competence in accounting softwares.

Reporting to Finance officer, successful applicants will among others be expected to supervise all financial planning, budgeting and financial reporting processes including; financial planning and budgeting; financial reporting and compliance; management accounting reporting; ensuring tax compliance and other statutory obligations; supervising General Ledger reconciliations; Risk Management; investment analysis; offering mentorship and guidance to staff.

Senior Accountant (Student Finance) Scale XIII AD/14/01/19 – 1 Post

Applicants must possess a Masters Degree in Finance, Accounting, Economics, Commerce, Business Management/Administration or its equivalent and CPA III with 9 years working experience 3 of which as Accountant Scale 12 or its equivalent and registered by a recognized professional body in addition to having competence in Accounting softwares.

Reporting to the Deputy Finance Officer (Operations) successful applicants will among other duties be expected to execute all financial and operational activities in the Student Finance Section such as supervision of all student account billings; reconciliation of Student Account; Generation of Student Finance reports for decision making; management of HELB and other third party resources applications; updating of student portal; billing approved fees structures, making approved adjustments in student accounts; verification of student refunds requests; Capturing all student data in the ERP; Liaising with campus Coordinators on active student status; Risk Management in the section and Supervision of all staff in student finance section.

Senior Accountant (Planning and Budgeting) Scale XIII AD/15/01/19 – 1 Post

Applicants must possess a Masters Degree in Finance, Accounting, Economics, Commerce, Business Management/Administration or its equivalent and CPA III with 9 years working experience 3 of which as Accountant Scale 12 or its equivalent and registered by a recognized professional body in addition to having competence in Accounting softwares.

Reporting to the Deputy Finance Officer (Planning and Financial Reporting) successful applicants will among other duties be expected to execute all financial and operational activities in the Planning and Budgeting Section in close consultation with Deputy Finance Officer and the Finance Officer and will be generally responsible for; Preparation of Budgets and ensuring best budgeting tools; development of annual work plans and strategic plan reviews; implementation of University Business Plan; general Management of accounting information; review of all investment decisions and offering advise on sustainability

Senior Accountant (Financial Reporting) Scale XIII - AD/16/01/19 – 1 Post

Applicants must possess a Masters Degree in Finance, Accounting, Economics, Commerce, Business Management/Administration or its equivalent and CPA III with 9 years working experience 3 of which as Accountant Scale 12 or its equivalent and registered by a recognized professional body in addition to having competence in Accounting software.

Reporting to the Deputy Finance Officer (Planning and Financial Reporting) successful applicants execute all financial and operational activities in the Financial Division such as; Supervision of General Ledger postings; end month closing activities; preparation of Monthly, quartley and annual financial statements; Reconciliation of and maintenance of the Asset Movement Schedule; Preparation of journal vouchers for provisions, depreciations and amortizations; Ensuring compliance with IPSAS/Financial Reporting Frameworks; management of Donor Fund Accountability Statements; Coordination of external audits and Supervision of all final accounts activities.

Senior Accounts Assistant I (Bank Reconciliation) Scale VIII - AD/17/01/19 – 5 Posts

Applicants must possess a Bachelors Degree in Finance, Accounting or Business Administration and CPA Part I **OR** Part III of the Certified Public Accountants (CPA) examinations or its recognized equivalent **OR** Part II of the Certified Public Accountants (CPA) with 6 years working experience 3 of which as Senior Accounts Assistant Scale 7 or its equivalent in addition to having competence in Accounting software.

Procurement/Supplies Officer II Scale XI - AD/18/01/19 – 1 Post

Applicants must possess Masters Degree in Procurement and Supplies with 3 years as Assistant/Supplies Officer Scale 10 or its equivalent **OR** Bachelor's Degree in Procurement and Supplies Management with 9 years work experience 3 of which as Assistant Procurement/Supplies Officer scale 10 or its equivalent and registered by the relevant recognized professional body in addition to having demonstrable competence in ICT.

Reporting to the Procurement Officer, prospective candidate will be responsible for all activities in the stores section such as management of stock control, processing invoices and making sure that they are forwarded on time, consolidation of stores reports, coordination of Inspection and Acceptance Committees, disposal of Assets and obsolete stores, stock taking

processes, ensuring that the stores is running as per the laid down store keeping regulations and ensuring that stores ledger are Kept and updated.

Assistant Procurement/Supplies Officer I Scale X - AD/19/01/19 - 2 Posts

Applicants must possess a Masters Degree in Procurement and Supplies Management **OR** Bachelors Degree in Procurement and Supplies Management with six 6 years working experience 3 of which as Assistant Procurement/Supplies Officer Scale 9 or its equivalent and registered by the relevant recognized professional body in addition to having demonstrable competence in ICT.

Reporting to the Procurement/Supplies Officer II, prospective candidate will be responsible for Contract Management, Preparing Procurement files, coordination of ISO activities for the department, Project Implementation Committee activities, taking custody of procurement records/files, coordination of performance targets, playing secretariat to ad-hoc evaluation committees, Tender Processing, Monitoring and Implementing the Consolidated procurement plan and preparation of statutory procurement reports.

Assistant Procurement/Supplies Officer II Scale IX - AD/20/01/19 - 2 Posts

Applicants must possess Bachelors Degree in Procurement and Supplies Management with 3 years working experience as Senior Procurement/Supplies Assistant Scale 8 or its equivalent **OR** Higher Diploma in Purchasing and Supply Chain Management with 9 years working experience 3 of which as Senior Procurement/Supplies Assistant Scale 8 or its equivalent. **OR** Diploma in Purchasing and Supply Chain Management with 12 years working experience 3 of which as Senior Procurement/Supplies Assistant Scale 8 or its equivalent and registered by the relevant recognized professional body in addition to having demonstrable competence in ICT.

Reporting to the Procurement/Supplies Officer I, prospective candidates will be responsible for Preparing quotations, Raising of Orders, Following up of orders from suppliers, offering Secretariat services to ad-hoc evaluation and Quotation Opening Committees, Ensuring that quotations are opened, processed and awarded and processed in time.

Procurement/Supplies Assistant I Scale VI - AD/21/01/19 4 Posts

Applicants must possess a Diploma in Purchasing and supplies Chain Management with 3 years working experience as Procurement/Supplies Assistant Scale 5 or its equivalent and registered by the relevant recognized professional body in addition to having demonstrable competence in ICT.

Prospective candidates will be responsible for Management of stock control, Maintenance and updating S3 (Ledger) and S5 (Bin) Cards, Preparation of monthly requests for items out of stock in the stores, Maintenance of reorder levels, Physical issuing and receiving of items, Raising of Goods Received Note, arranging of stores and maintaining cleanliness and offering Secretariat services to inspection and acceptance committee

E-Learning Learner Support Specialist Scale VIII – AD/22/01/19 – 1 Post

Applicants must have a Bachelors degree in Information Technology/Computer Science, with at least two (2) years' experience in ODEL matters in a University set up. In addition, they must have evidence of Training in e-Learning systems administration, module development, self-instruction material and e-Learning student support system. Excellent communication skills on e-learning set up and proficient in computer is highly essential.

E-Learning Instructional Material Designer Scale XI – AD/23/01/19 – 1 Post

Applicants must have a Master degree in Information Technology/Computer Science, with at least three (3) years' at scale 10 or its equivalent or Bachelors degree with nine (9) years' experience in ODEL matters in a University set up three (3) of which at scale 10 or its equivalent. In addition, they must have evidence of Training in e-Learning systems administration, module development, self-instruction material and e-Learning student support

system. Excellent communication skills on e-learning set up and proficient in computer is highly essential

E-Learning Multimedia Specialist Scale X – AD/24/01/19 – 1 Post

Applicants must have a Masters degree in Information Technology/Computer Science or Bachelors degree, with at least six (6) years' experience in ODEL matters in a University set up three (3) of which at scale 9 or its equivalent. In addition, they must have evidence of Training in e-Learning systems administration, module development, self-instruction material and e-Learning student support system. Excellent communication skills on e-learning set up and proficient in computer is highly essential.

Terms of Service

Appointment to the positions will be on contract terms or permanent and pensionable terms subject to successful completion of probation. Benefits include: a contributory pension scheme or payment of gratuity for those on contract terms, medical scheme, generous housing allowance and paid leave among others. However, Tutorial Fellows will be engaged on contract terms as directed by CUE for a period of not more than two (2) years, renewable once.

APPLICATION MODE

Applicants should send one complete (1) hard copy of their full application (which should include a signed cover letter, updated curriculum vitae, academic certificates and testimonials) to the undersigned clearly indicating the advert reference number of the position of interest on the subject line send in a sealed envelope. In addition they should scan the entire application document and save it on a **ONE running PDF document and send to recruitment@mmust.ac.ke as ONE ATTACHMENT ONLY** so as to us reach us not later than **Friday 22nd March, 2019**.

Applicants for the positions of Professor and Associate Professor must submit abstracts of publications since attainment of positions of Associate Professor and Senior Lecturer.

Applicants are advised to request their referees to write letters of reference directly to the address below to be received by the deadline. Those wishing to apply may submit their application to the office of the Deputy Vice Chancellor (Administration & Finance) personally or post to the address below so as to reach him not later than **Friday 22nd March, 2019**.

NB:

- a) MMUST does not levy any **fees** in the process of recruitment & Selection of applicants.
- b) All applicants should ensure compliance with the provisions of chapter six of the laws of Kenya on Leadership and Integrity.
- c) Only shortlisted candidates will be acknowledged.

**Deputy Vice Chancellor (Administration & Finance)
Masinde Muliro University of Science and Technology
P.O. Box 190-50100
KAKAMEGA**

MMUST IS AN EQUAL OPPORTUNITY EMPLOYER